

SOMWBA CERTIFIED ENTERPRISE LETTER OF INTENT

Commonwealth of Massachusetts
Department of Housing and Community Development

- This form is provided for SOMWBA Certified Enterprises (SCEs) being utilized as MBEs and WBEs on this contract.
- This form must be completed by each SOMWBA Certified Enterprise and submitted by the bidder using the SCE.
- General bidders or filed sub-bidders that are SCEs may omit this form.

TO: General Bidder

Name: _____
Street _____
Address: _____
City/Town _____
Phone: _____
Fax: _____
Email: _____

FROM SOMWBA Certified Enterprise (SCE)

Name: _____
Street Address: _____
City/Town _____
Phone: _____
Fax: _____
Email: _____

RE: State-Aided Project: _____
Name of Housing Authority and Project Number

1. My company intends to perform work in connection with the above project as:

- ☐ an individual ☐ a corporation ☐ a partnership
- ☐ a joint venture with _____
- ☐ other (explain) _____

2. My company is certified by SOMWBA as a ☐ MBE ☐ WBE in the following categories:

Warning:

**Misrepresenting your firms SOMWBA
certification may result in
disqualification from this and other
DHCD funded projects!!**

3. My company has not changed its ownership, control, or management in any ways that affect certification since obtaining SOMWBA certification

4. My company understands that if your company is awarded the contract, your company intends to enter into an agreement to perform the work described below for the price indicated. My company also understands that your company will make substitutions only as allowed by Article 15 of the General Conditions for the above project

5. My company intends to _____ **Brief Description of work**

This Work includes: ☐ Labor & Materials ☐ Labor Only ☐ Materials only

for a total amount of _____ Dollars \$ _____

Date _____

: _____ Authorized Signature of SCE

Name and Title

Please advise DHCD immediately if either party attempts to renegotiate this agreement